

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting January 23, 2017 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 5, 2017.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

	Present	Absent	Time of Arrival after meeting has been called to order
Mrs. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Alicia Demmerle			
Mrs. Maria McHugh			
Mrs. Kathy Miller			
Mr. Kevin Maloy			
Mrs. Alissa Olawski			
Mrs. Yehara Raddalgoda			
Mrs. Susan Vanderoef			

Present: *District Administrators:*
 _____ Dr. Gina Villani, Superintendent of Schools
 _____ Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: _____ was appointed Process Guardian.

PRESIDENT'S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items 17-SU-011-17-SU-012

Dr. Villani will present the following to the Board of Education:

1. Presentation - Fall Athletics
2. Enrollment Report - 1,335
3. Suspension Report:
 - (4) - (1) day in-school suspension - CTMS
 - (7) - (1) day in-school suspensions - RVS
 - (1) - (3) day out-of-school suspension - RVS
 - (1) - (1) day in-school and (1) out-of-school suspensions - RVS
4. HIB Reports -
5. Board Recognition
6. Monthly Report

Action 17-SU-011:

***BE IT RESOLVED** that the Board of Education hereby accepts the enrollment and suspension reports of the Superintendent as presented.*

Action 17-SU-012:

***BE IT RESOLVED** that the Board of Education hereby affirms the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 39021*
- *HIB Report Tracking Number 39071*
- *HIB Report Tracking Number 39144*
- *HIB Report Tracking Number 39243*
- *HIB Report Tracking Number 39336*
- *HIB Report Tracking Number 39359*
- *HIB Report Tracking Number 39408*
- *HIB Report Tracking Number 39618*

Board of Education Roll Call Vote

	<u>Mrs. Demmerle</u>	<u>Mrs. McHugh</u>	<u>Mrs. McLaughlin</u>	<u>Mrs. Miller</u>	<u>Mr. Maloy</u>	<u>Mrs. Olawski</u>	<u>Mrs. Raddalgoda</u>	<u>Mrs. Vanderoef</u>	<u>Mrs. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PUBLIC COMMENTS - AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 17-BA-019 through 17-BA-022

Informational:

- The date of the Board of Education’s next regular meeting is scheduled for Monday, February 27, 2017 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.
- Audit Presentation by William Colantano, CPA, School Auditor, for the period ending June 30, 2016 at 8:30 pm.

Action 17-BA-019:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes
December 19, 2016

Executive Session
December 19, 2016

Action 17-BA-020:

BE IT RESOLVED that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending December 31, 2016.

Action 17-BA-021:

BE IT RESOLVED that the Board of Education hereby approves the line item transfers for the period ending December 31, 2016.

Action 17-BA-022:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of December 31, 2016; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Board of Education Roll Call Vote

	Mrs. Demmerle	Mrs. McHugh	Mrs. McLaughlin	Mrs. Miller	Mr. Maloy	Mrs. Olawski	Mrs. Raddalgoda	Mrs. Vanderoef	Mrs. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE REPORTS

FACILITIES/FINANCE:

Alissa Olawski- Chair; Kevin Maloy, Alicia Demmerle, Maria Grant
Action Items 17-FF-142 through 17-FF-162

Action 17-FF-142:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$4,035,520.35 for the period ending January 31, 2017.

Action 17-FF-143:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #9250 "Expenses and Reimbursements." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
Daniel Gorman	NJ Schools Buildings and Grounds Association Expo Atlantic City, NJ	3/13/2017 - 3/15/2017	\$250.00	OMB	\$69/night lodging \$64/day meals \$7.50 Tolls / Parking
Laura Jaw	Responsive Classroom Advanced Course Training Turner Falls, MA	July 2017	\$2,500	OMB	\$91/night lodging \$39/day meals + Tolls / Parking
Jessica Comeford (Moore) Sonia Damanakis Joy Mitariten	NGSS Seminar: Practical Strategies New Brunswick, NJ	1/26/2017	\$245.00 per person	OMB	N/A
Dr. Gina Villani	Techspo 2017 Atlantic City, NJ	1/26/2017 - 1/27/2017	\$475.00	OMB	\$64/day meals + Tolls/ Parking

Action 17-FF -144:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

Employee	Program Title	Location	Date
Michele Cone	Continuous School Improvement Dissertation Seminar Managing Ed. Change & Innovation	Centenary University	Summer 2017 Summer 2017 Summer 2017

Action 17-FF -145:

BE IT RESOLVED that the Board of Education hereby approves charging a \$125 per person fee to outside districts to attend professional development workshops for the 2016/17 school year.

Action 17-FF -146:

BE IT RESOLVED that the Board of Education hereby approves a donation from ExxonMobil for \$2,500 for the 2016/17 school year.

Action 17-FF-147:

BE IT RESOLVED that the Board of Education hereby approves the 2016/17 contract for Professional Legal Services with Adams, Gutierrez and Lattiboudere, LLC, 1037 Raymond Blvd, Newark, NJ at an hourly rate of \$150 for attorney time and \$90 for paralegals for legal matters and an hourly rate of \$145 for attorney time and \$55 for paralegals for case work.

Action 17-FF-148:

BE IT RESOLVED that the Board of Education hereby approves the 2016/17 contract for Professional Legal Services with DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 15 Mountain Boulevard, Warren, NJ at an hourly rate of \$160 and billed on a quarter hour.

Action 17-FF-149:

BE IT RESOLVED that the Board of Education hereby approves the 2016/17 contract for Schwartz, Simon, Edelstein & Celso, LLC, 100 South Jefferson Road, Whippany, NJ, at an hourly rate of \$170 for services rendered by Partners and Counsel of the firm and an hourly rate of \$160 for services rendered by Associates of the firm.

Action 17-FF-150:

BE IT RESOLVED that the Board of Education hereby approves a contract with The Ann Robinowitz Education Center, part of the Newgrange School of Princeton, to provide two days of Just Words - Wilson Training on March 14 and 15, 2017 at RVS for grades four - eight teachers in the amount of \$4,586.64.

Action 17-FF-151:

BE IT RESOLVED that the Board of Education hereby amends prior motion 17-FF-140 (December 19, 2016) to reflect a change in one day rate of pay from \$478.50 to \$488.40 to Morris County Educational Services for Fran Matson, LDT/C, for the 2015/16 school year.

Action 17-FF-152:

BE IT RESOLVED that the Board of Education hereby approves Dr. Petti, UMDNJ, to administer a psychiatric evaluation for SID #1807152239 for a fee of \$750.00 during the 2016/2017 school year.

Action 17-FF-153:

BE IT RESOLVED that the Board of Education hereby approves Dr. Petti, UMDNJ, to administer a psychiatric evaluation for SID #4813617489 for a fee of \$750.00 during the 2016/17 school year.

Action 17-FF-154:

BE IT RESOLVED that the Board of Education hereby approves Silvergate Preparatory to provide Home Instruction 10 hours a week for SID #8852845035 beginning December 23, 2016 to February 17, 2017 at an hourly rate of \$42.00.

Action 17-FF-155:

BE IT RESOLVED that the Board of Education hereby accepts a donation of one (1) \$50 gift card for Cracker Barrel from Mrs. Ford to be used for the Community Based Instruction field trip in March of 2017.

Action 17-FF-156:

BE IT RESOLVED that the Board of Education hereby approves a contract with Kathleen Ronca of kathykidtalk, pediatric speech therapy, llc, an Independent Contractor, to provide Speech and Language services 2.5 days per week at a rate of \$360.00 per day beginning January 17, 2017 through June 30, 2017.

Action 17-FF-157:

WHEREAS, N.J.A.C. 6A: 23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2017/18; and

WHEREAS the Clinton Township Board of Education desires to apply for this waiver due to the fact that based upon the revenue projections, it projects having fewer than 40 Medicaid eligible classified students in the 2017/18 budget year;

NOW THEREFORE BE IT RESOLVED that the Clinton Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of

Schools in the County of Hunterdon an appropriate waiver of the requirements of N.J.A.C. 6A: 23A-5.3 for the 2017/18 school year.

Action 17-FF-158:

BE IT RESOLVED that the Board of Education hereby approves *Arielle Rabano* as CTMS Drama Club Choreographer to be paid \$650.00, effective January 24, 2017.

Action 17-FF-159:

BE IT RESOLVED that the Board of Education hereby approves change order #005 for Ray Palmer Associates in the amount of \$14,973.00 for the Clinton Township Middle School. This change order adjusts the amount of the contract from \$373,048.04 to \$388,021.04.

Action 17-FF-160:

BE IT RESOLVED that the Board of Education hereby approves an increase in the 2016/17 budget to appropriate \$24,177.00 from Capital Reserve to Account 12-000-400-450-000-000 for the following projects:

Masonry repairs at SRS, PMG & RVS \$24,177.00

Action 17-FF-161:

BE IT RESOLVED that the Board of Education hereby approves the following payment applications for the Round Valley Exterior Improvement Project as follows:

<u>Payment Application #</u>	<u>Payee</u>	<u>Amount</u>
6	Drill Construction	\$27,141.64

Action 17-FF-162:

BE IT RESOLVED that the Board of Education hereby approves Susan Caplan of Dynamic Learning, an Independent Contractor, to administer an Independent Educational Evaluation for SID #5345909252 during the 2016/17 school year for a fee of \$1,800.00.

Board of Education Roll Call Vote

	<u>Mrs. Demmerle</u>	<u>Mrs. McHugh</u>	<u>Mrs. McLaughlin</u>	<u>Mrs. Miller</u>	<u>Mr. Malov</u>	<u>Mrs. Olawski</u>	<u>Mrs. Raddalgoda</u>	<u>Mrs. Vanderoef</u>	<u>Mrs. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL/NEGOTIATIONS:

Personnel: Susan Vanderoef – Chair; Maria Grant, Kathy Miller & Alissa Olawski

Negotiations (CTEA): Maria Grant- Chair; Alissa Olawski, Kevin Maloy & Alicia Demmerle

Negotiations (CTAA): Susan Vanderoef - Chair; Rachel McLaughlin Alissa Olawski & Maria Grant

Action Items 17-PN-126 through 17-PN-141

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 17-PN-126:

BE IT RESOLVED that the Board of Education hereby approves the biannual Statement of Assurance regarding the use of Paraprofessional Staff for the 2016/2017 school year.

Action 17-PN-127:

BE IT RESOLVED that the Board of Education hereby accepts with regret the retirement of Renee Sielaff, RVS Teacher, effective July 1, 2017.

Action 17-PN-128:

BE IT RESOLVED that the Board of Education hereby approves the movement across the salary guide for the following certificated staff effective February 1, 2017 for the 2016/2017 school year:

<i>Effective Date</i>	<i>Name</i>	<i>2016/2017 Step/Degree</i>	<i>2016/2017 Salary</i>	<i>Revised 2016/2017 Step/Degree</i>	<i>Revised 2016/2017 Salary</i>
02/01/2017	Barton, Timothy	M – MA in F	\$71,627	M – MA in F+15	\$74,127
02/01/2017	Spadone, Mary Claire	EFG-BA + 30	\$58,330	EFG-BA +45	\$59,580

Action 17-PN-129:

BE IT RESOLVED that the Board of Education hereby approves the request for an Extension of a Family Leave of Absence for **Lisa Miller**, SRS Teaching Assistant, for the period beginning January 3, 2017 through February 3, 2017.

Action 17-PN-130:

BE IT RESOLVED that the Board of Education hereby amends prior motion 17-PN-098 (November 21, 2016) to reflect a change of the end date for **Christian Krommenhoek**, for up to 15 hours of observation with **Kaitlyn Vona** from December 23, 2016 to January 31, 2017

Action 17-PN-131:

BE IT RESOLVED that the Board of Education hereby approves the following Study Buddies at PMG and SRS for the 2016/2017 school year:

Diane Butler
Diana Flaherty
Sonal Patel
Nancy Stegens

Alison Ford
Mark Hodkinson
Lee Lazorchak

Action 17-PN-132:

BE IT RESOLVED that the Board of Education hereby approves **Christine Quinn** as a Substitute Lunch Aide, at \$9.50/hour, effective December 16, 2016 for the 2016/2017 school year.

Action 17-PN-133:

BE IT RESOLVED that the Board of Education hereby approves **Robert Lovering** for 4 observation hours per teacher, between January 24 through March 21, 2017 at SRS with **Laura Jaw** and **Jessica Partridge**, per course requirements from Drexel University.

Action 17-PN-134:

BE IT RESOLVED that the Board of Education hereby accepts the resignation of **Vania Stevenson**, SRS Lunch Aide, effective January 17, 2017.

Action 17-PN-135:

BE IT RESOLVED that the Board of Education hereby approves **Nicole Fuentes** to provide up to 30 hours of home instruction to **SID #5791401925** beginning January 3, 2017 until June 30, 2017 at a rate of \$28.62 per hour.

Action 17-PN-136:

BE IT RESOLVED that the Board of Education hereby approves Jessica Weiss to attend CPI (Nonviolent Crisis Prevention) training at CTMS on February 17, 2017 from 8:00 a.m. - 3:00 p.m., to be paid her hourly rate of pay of \$16.53 per hour.

Action 17-PN-137:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for Kelly Petrucelli, SRS Teacher - Kindergarten, for the period beginning May 30, 2017 through June 30, 2017, and Child Rearing Leave beginning on or about August 29, 2017 through January 31, 2018.

Action 17-PN-138:

BE IT RESOLVED that the Board of Education hereby accepts the Superintendent's recommendation to terminate the employment of Employee #49939168 effective January 18, 2017.

Action 17-PN-139:

BE IT RESOLVED that the Board of Education hereby approves the use of 35 sick days from the Sick Leave Bank, as specified in Article XII Leaves and Absences, paragraph 5 of the Clinton Township Education Association contract, to employee SMID #61731220.

Action 17-PN-140:

BE IT RESOLVED that the Board of Education hereby amends prior motion 17-PN-121 (December 19, 2016) to reflect a change of the disability leave start date for Jill Selbo Gross, CTMS Teacher – Grade 8 – Social Studies, from May 11, 2017 to January 19, 2017.

Action 17-PN-141:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for Heather Burd, Child Study Team .5 Secretary, for the period beginning July 13, 2017 through August 25, 2017.

Board of Education Roll Call Vote

	<u>Mrs. Demmerle</u>	<u>Mrs. McHugh</u>	<u>Mrs. McLaughlin</u>	<u>Mrs. Miller</u>	<u>Mr. Malov</u>	<u>Mrs. Olawski</u>	<u>Mrs. Raddalгода</u>	<u>Mrs. Vanderoef</u>	<u>Mrs. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Maria McHugh & Yehara Raddalgoda
Action Items 17-PC-031 through 17-PC-034

Action 17-PC-031:

BE IT RESOLVED that the Board of Education hereby approves Evelyn Voget from the Hunterdon County Chapter of Art Goes to School to visit PMG on March 13, 14 and 16, 2017 for an art appreciation program.

Action 17-PC-032:

BE IT RESOLVED that the Board of Education hereby approves the purchase of two (2) Google Expeditions kits for use at RVS and CTMS in the amount of \$10,000 each.

Action 17-PC-033:

BE IT RESOLVED that the Board of Education hereby approves the submission of a grant proposal to the Clinton Township Foundation for Educational Excellence for the project Designing Solutions in the amount of \$4,146 for the 2016-17 school year.

Action 17-PC-034:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<i>Date</i>	<i>Destination</i>	<i>Grade/Group</i>	<i>Teacher</i>
March 29, 2017	NJ State Museum/Planetarium Trenton, NJ	Grade 3 (6 classes)	Ms. Kirk
May 3, 2017	K Eyes for the Wild Spruce Run School, Clinton	Grade K	Ronda Ferri
May 31, June 1 & 2, 2017	Merrill Creek Washington NJ	Grade 2 (6 classes)	Mr. Verderamo

Board of Education Roll Call Vote

	<u>Mrs. Demmerle</u>	<u>Mrs. McHugh</u>	<u>Mrs. McLaughlin</u>	<u>Mrs. Miller</u>	<u>Mr. Malov</u>	<u>Mrs. Olawski</u>	<u>Mrs. Raddalgoda</u>	<u>Mrs. Vanderoef</u>	<u>Mrs. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

FEASIBILITY OF SCHOOL CLOSING

Maria Grant – Chair; Susan Vanderoef & Rachel McLaughlin

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is personnel, and

WHEREAS, any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms

and conditions with employees or representatives of employees of the public body. The collective bargaining contract discussed is between the Clinton Township Board of Education and the Clinton Township Administration Association and the Clinton Township Board of Education and the Clinton Township Education Association and

***WHEREAS**, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney-client privilege, personnel and negotiations;*

***WHEREAS**, the length of the Executive Session is estimated to be ninety (90) minutes after which the meeting shall reconvene and proceed with business.*

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

Action may be taken upon return.

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain; _____ Absent)

***BE IT RESOLVED** that the Board of Education hereby approves reconvening the regular Board meeting.*

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain; _____ Absent)

ADJOURNMENT

Action 17-AJ-008:

***BE IT RESOLVED** that the Board of Education hereby adjourns this meeting.*

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)